

SEAVINGTON COMMUNITY LAND TRUST LIMITED

Minutes of 28th Board Meeting at 14.30 held at Café

Wednesday 14th October 2020

ATTENDANCE AND APOLOGIES

Present

Peter Ash (PA)
Moirá Ensor (ME)
Karen Ogden (KO)
Pauline Parsons (PP)
John Schofield (JS)
Ken Dewsbury (KD)

Apologies

None

0391/20 **Welcome and apologies**

0392/20 **APPROVAL OF MINUTES - LAST MEETING 9th September 2020**

Subject to one minor amend, Minutes agreed by Board.

0393/20 **ACTIONS FROM LAST MEETING / ITEMS CARRIED FORWARD**

Bank Mandate: Action 0333/20 Removal of NL C/Fwd. KO has agreed to stay on the mandate until a replacement signatory can be found.

AGM 2020: Action 0336/20 C/Fwd to 2021

Action 0386/20 Covered under Agenda item for Acorn below

FINANCIAL

0394/20 Accounts have now been completed by Griffin for the year ended 31 March 2020. An electronic copy is to be requested from Griffin so they can be put on the website.

0395/20 **ACTION: ME**

0396/20 Balance as at 30/9/2020 £ 17485.83 Gross. In plan commitments currently stand at £15845K (approx)

ACORN

(0386/20) This refers to the broken cable supplying electricity to the garage for no. 8. PA/JS carried out a further inspection of the garage. The only viable option of ensuring a full supply of electricity to the garage would be to request Acorn to identify and repair the break, which

they are not willing to undertake. There is an option to supply a solar powered light, but this would not provide an electricity supply, should a tenant wish to place a tumble dryer/freezer, or similar in the garage. The CLT charge extra rent for this house/garage, but without a fully functioning power supply, it is likely we would be able to justify part of this extra, which would, over time be likely to result in a significant loss of income. The Board discussed other options at some length and concluded that a further letter would be sent to Acorn detailing the CLT position

0397/20 **ACTION: PA**

(0387/20) **GRANTS SUB COMMITTEE**

One application has been received to date. Closing date is 31st October and the Grants Sub-Committee has a meeting convened for 2nd November to discuss applications and put forward their recommendations to The Board

TENANTS

A request has been received from one of the tenants for permission to keep a dog. Following recommendations from Stoneleigh Lettings, The Board voted on a 'no pets' policy. Future adverts will reflect this.

0398/20 **ACTION PA** : To advise Stoneleigh Lettings/Tenant

No. 6 is now vacant. The property has been inspected by Stoneleigh Lettings and The CLT and we have agreed the tenants deposit can be returned in full. There are a few minor repairs that need to be undertaken and The CLT will rectify.

0399/20 **ACTION PA**

The Board reviewed the applications received to rent no.6. Details will be passed to Stoneleigh Lettings to progress.

0400/20 **ACTION PA**

0401/20 **FALCON CLOSE MANAGEMENT COMMITTEE**

No Updates.

(0364/20) **AGM ACTIONS ALLOCATED TO THE BOARD FOR ACTION**

The two resolutions raised at the 2020 AGM will be passed to the Grant Sub Committee for research and recommendation

- Investigate installation of alternative energy sources on properties
- Investigate utilising CLT funds for purchasing further properties

JS has produced a paper on alternative energy supplies and KO on purchase of further properties. The Board discussed both and agreed the recommendations. These will be reported back at the next AGM.

0402/20 **DOCUMENTATION**

PP advised that she has a folder with various documentation relating to the CLT. It transpired that a number of Board members also have files. The best place to 'store' is electronically (ie in the CLT e-mail) where possible. Otherwise, review what is held to see what needs to be kept and what can be destroyed.

0403/20

AOB

The Board discussed donations to the Community Shop in lieu of being charged for the use of the Café for meetings. All agreed we should, and that we can review use on a quarterly basis and make a donation.

Meeting concluded at 17.15

NEXT MEETING – Wednesday 4th November, venue Café